

MANAGERS & COACHES DUTIES

A. League

1. Attend all meetings or designate a coach to go in your absence.
2. Attend all work days, or designate at least one person from your team to be there.
3. Major and Minor Coaches - Rate players on forms provided by league and turn them in to league president by designated date. (All players are available for draft, unless managers child or under age.)
4. Turn in scorebooks by designated date.
5. Take care of issued equipment. If something needs a minor repair, fix it.
6. Try to recover balls that go over embankment, etc..
7. Contact designated insurance claim handler when someone on your team is injured. Also take notes about the injury because it is important for the claim. Claims must be made within three days of occurrence.
8. Teams can have a manager & one official coaches prior to draft, but if one of the prior years coaches and /or manager leaves the team and his child is still on that team, then those positions can not be filled prior to the draft. You may get another coach through the draft.

B. Field Duties

1. Get field in shape before practice or game.
2. If you cancel a game for any reason the home team manager is responsible for calling the umpire to tell them not to show up.
3. The home team passes the hat and deposit the money at the Dime Bank night deposit. Must use special deposit slips provided by the league, fill out completely, place in envelope and deposit that night.
4. The visiting team will "police up" the field and bleachers after the game, put trash in garbage cans.
5. You are responsible for the general conduct of the adults & children attending the practice or game on your designated field. In short you are in charge and have not only the right, but the responsibility to maintain order at league activity.

C. Team Duties

1. Contact players within days of knowing who is on your team after draft. Call them as soon as possible because the word gets out fast in school that the teams were picked.
2. Start practice as soon as possible, weather permitting.
3. Contact members of your team in a timely manner, for anything concerning team, such as: signups, draft notification, practice times, practice & game cancellations & re-schedules.
4. Schedule parents - coaches meeting as early in the practice schedule as possible, during practice time.
5. Collect and return raffle ticket money & stubs by your first game. Managers return stubs & money to League President.
6. Show sportsmanship and clean language, remember you have a large influence on the children you are coaching.
7. Team photos will be taken during the second week of the season, so it is very important to have your players and coaches show up by the designated time. If the players or coach is not there they may not be in the photo.
8. Do not abuse the umpires, most of them are volunteers and deserve the respect of players, coaches & parents.
9. Pass out uniforms, keep track of what uniform each player receives.
10. Learn the rules of play for your division (Babe Ruth Softball Rule & Regulations). Note there are special league rules adapted specially for our league they can be found on individual division rule.
11. Absolutely no tobacco, no drinking, no swearing, no arguing with umpires and coaches. It will not be tolerated, you will be removed from coaching if you don not follow the rules and duties.
12. Attend league sanctioned clinics. It is important to be able to teach windmill style pitching along with the fundamentals of hitting, throwing, fielding.

All rules and regulations are at the interpretation of the HBRS Board of directors and can be changed at any time.

For more information got to: www.HonesdaleSoftball.com